



## POSITION DESCRIPTION

<b>POSITION TITLE</b>	Non-Executive Director of the Board
<b>LOCATION</b>	Rockhampton
<b>CLASSIFICATION</b>	Volunteer
<b>STATUS</b>	Part time

### Organisation Information

*Anglicare Central Queensland works with people to make the best of their lives. Our values are: Respect, Compassion, Integrity, Innovation, Hope and Purpose.*

Anglicare Central Queensland Ltd (AnglicareCQ) is a not-for-profit organisation providing a range of services to individuals and communities throughout Central Queensland. We operate in a region covering 600,000 square kilometres with offices in Rockhampton, Gladstone, Biloela, Moura, Blackwater, Emerald, Barcaldine, Longreach and Winton.

The organisation originated as an outreach function of the Anglican Diocese of Rockhampton, and remains aligned with the values and mission of the Anglican Church of Central Queensland. The constitution provides for a majority of Board Directors being nominated by the Diocesan Bishop-in-Council committee.

Our primary role is to empower and support people, uphold human rights and advocate for the removal of unjust structures. Our services help many groups including - children, young people, Indigenous people, families, couples, men and women - in a range of ways from crisis intervention through to counselling and relationship education. We also provide a range of services for people at risk of homelessness, families and young people in crisis, people with a mental illness and people with a disability – supporting connections with family, culture and community.

The Board's role is strategic, primarily concerned with setting the strategic direction, monitoring performance and managing risk. The Board comprises 11 independent directors, and manages the CEO through the Chair.

The CEO is supported by an Executive Team consisting of three General Managers located in Rockhampton overseeing Service Delivery, Business Services and People and Strategy. Service Delivery is spread across three functional areas – Community Services, Child Protection and Housing.

### Position Summary

Anglicare Central Queensland seeks to appoint an independent Non-executive Director. The role requires attending approximately 11 Board meetings and 1 Board Development Workshop per year. The position of Director may include serving on a Board committee however this is optional.

## Qualifications and Experience

Competencies – role related	
	Knowledge of a director's responsibilities - includes an understanding of the role as well as the legal, ethical, fiduciary and financial responsibilities
	Strategic expertise - the ability to review the strategy through constructive questioning and suggestion and contribute to the effective decision making of the board
	Accounting and finance - the ability to read and comprehend the company's accounts, financial material presented to the board, financial reporting requirements and some understanding of corporate finance
	Legal - the board's responsibility involves overseeing compliance with numerous laws as well as understanding the individual director's legal duties and responsibilities
	Risk management - experience in managing areas of major risk to the organisation
	Managing people and achieving change - experience in current management thinking on employment branding, engagement, strategic vision and stakeholder communication; experience in executive remuneration and compensation
	Industry knowledge - experience in similar organisations or industries (Community housing, child protection, human services)
	Lived experience or interaction with community support services
	Experience and or understanding of Consumer Directed Care
	A working knowledge of strategic IT

Competencies - Personal	
	Integrity - fulfilling a director's duties and responsibilities, acting ethically, appropriate independence, putting the organisation's interests before personal interests
	Collaborative yet curious and courageous - a director must be able to function as an effective team member but also must have the curiosity to ask questions and the courage to persist in robust discussion with management and fellow board members where necessary
	Emotional intelligence - as well as self-awareness and self-management, a director needs to demonstrate empathy manifested through strong interpersonal skills. A director must work well in a group, listen well, be tactful yet able to communicate a cogent and candid viewpoint

	Commercial judgment and instinct - a director needs to demonstrate good business instinct and acumen and be able to assimilate and synthesise complex information
	An active contributor with genuine interest in the organisation and its business
	Values aligning to those of the Anglican Church of Australia.